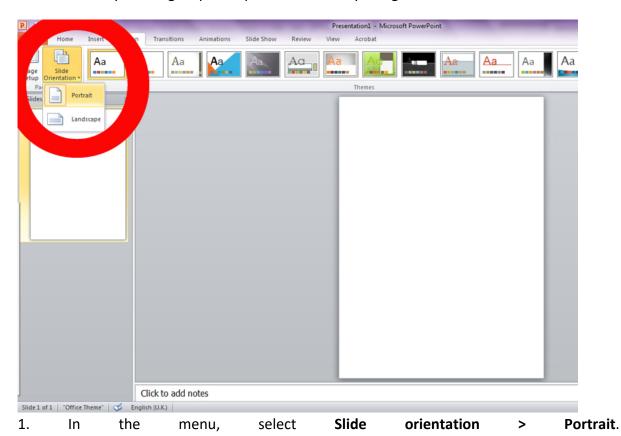
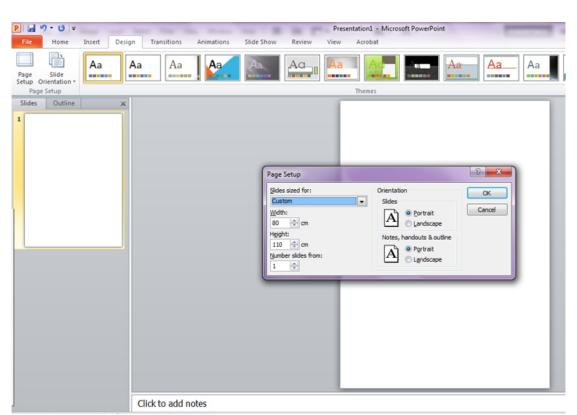
Athens and Attica in the Early Iron Age and the Archaic Period

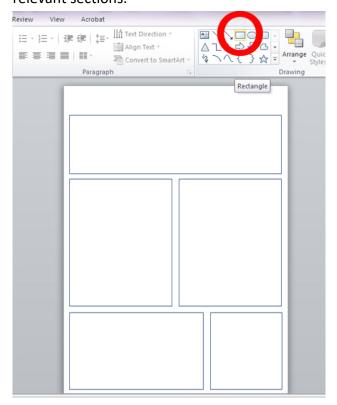
Poster presentations should be of paper size **B1: 707mm (W) X 1000mm (H).** The easiest way to design a poster presentation is by using Power Point.



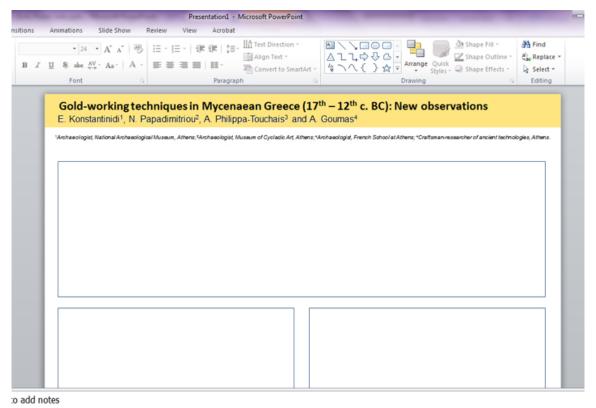


2. In the menu, select **Page setup** and enter manually the following dimensions: **70.7cm (Width) and 100.0cm (Height)**

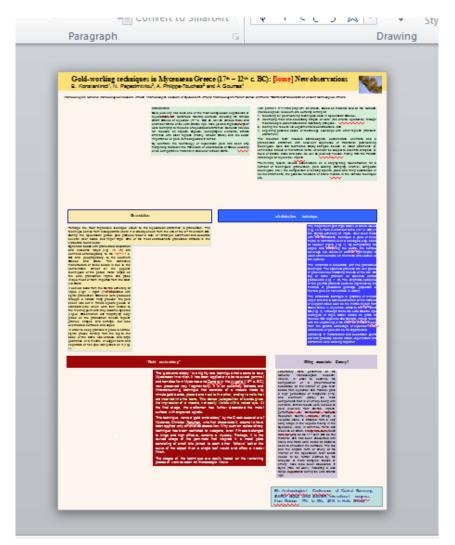
Due to the large size of the poster, if you wish to view the whole surface you will have to zoom out considerably (10%). To work on text or image details, you will have to zoom in the relevant sections.



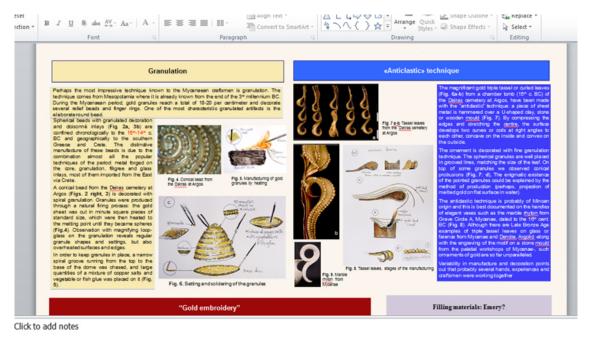
3. Use linear forms from the Drawing tool to organize the space of your poster.



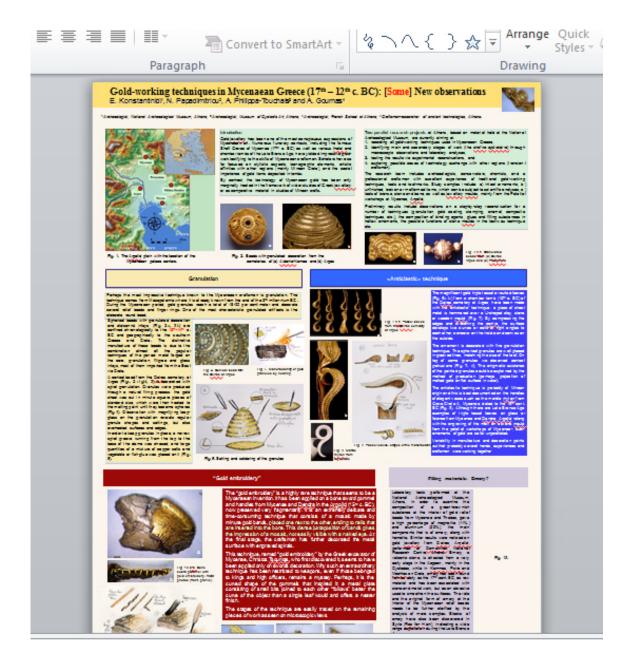
4. Add the title, you name(s) and affiliation(s). Use large fonts in order to be visible from a distance (in this example, the title is in 54pts, names in 40pts, and affiliations in 24pts).



5. Add section titles and texts (in this example, all texts are in 24pts).



6. Add images and captions (in this example, captions are in 20pts).



- **7.** Save your file first as ppt and then as pdf.
- **8.** To print your poster, take **the pdf file** to printing services and inform the person in charge about the dimensions of your poster (707x1000mm). After printing, place the roll in a carton tube (like the ones used for architectural drawings) to protect it during transportation.
- 9. Information will follow as to the delivery of posters at Cotsen Hall.